

-->

# Mailing Lists: Moderating a Message

Last Modified on 04/07/2026 2:25 pm EDT

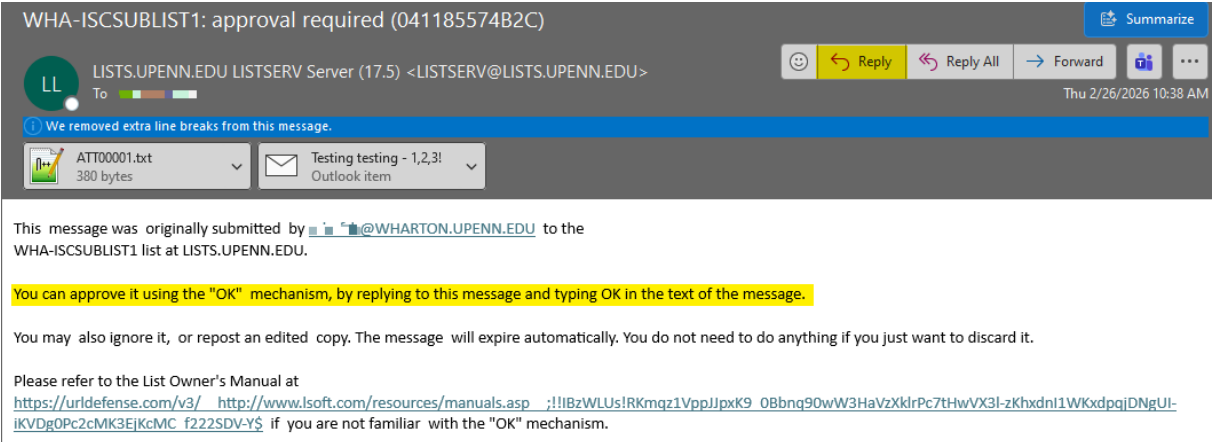
Messages to some Wharton Mailing Lists require approval from a list moderator before they will be sent.

## Moderating a message

To approve the sending of a message sent to a moderated mailing list:

1. You will receive an email prompt for an approval from ISC's listserv (listserv@lists.upenn.edu). Reply to that prompt with **OK** in your message and your email will be released for distribution.

- **Moderation:**



The screenshot shows an email header with the subject "WHA-ISCSUBLIST1: approval required (041185574B2C)". The sender is "LISTS.UPENN.EDU LISTSERV Server (17.5) <LISTSERV@LISTS.UPENN.EDU>". The email body contains a moderation notice: "This message was originally submitted by [redacted]@WHARTON.UPENN.EDU to the WHA-ISCSUBLIST1 list at LISTS.UPENN.EDU." A yellow highlighted line states: "You can approve it using the 'OK' mechanism, by replying to this message and typing OK in the text of the message." Below this, it says "You may also ignore it, or repost an edited copy. The message will expire automatically. You do not need to do anything if you just want to discard it." At the bottom, it refers to the List Owner's Manual at a URL: [https://urldefense.com/v3/http://www.lsoft.com/resources/manuals.asp;!IBzWLUslRKmqz1VppJjpxK9\\_0Bbnq90wW3HavzXkirPc7tHwVX3l-zKxhdnl1WKxdpgjDNgUI-iKVDg0Pc2cMK3EjKcMC\\_f222SDV-Y\\$](https://urldefense.com/v3/http://www.lsoft.com/resources/manuals.asp;!IBzWLUslRKmqz1VppJjpxK9_0Bbnq90wW3HavzXkirPc7tHwVX3l-zKxhdnl1WKxdpgjDNgUI-iKVDg0Pc2cMK3EjKcMC_f222SDV-Y$) if you are not familiar with the "OK" mechanism.

**Note:** Messages must be approved within 24 hours of being sent.