

-->

MyWharton - Personal Settings

Last Modified on 11/04/2025 12:55 pm EST

MyWharton (<https://mywharton.wharton.upenn.edu/>) provides a central location for all the information students need and makes it available on any device. This article details how to manage your Profile and Account Settings.

Before You Start

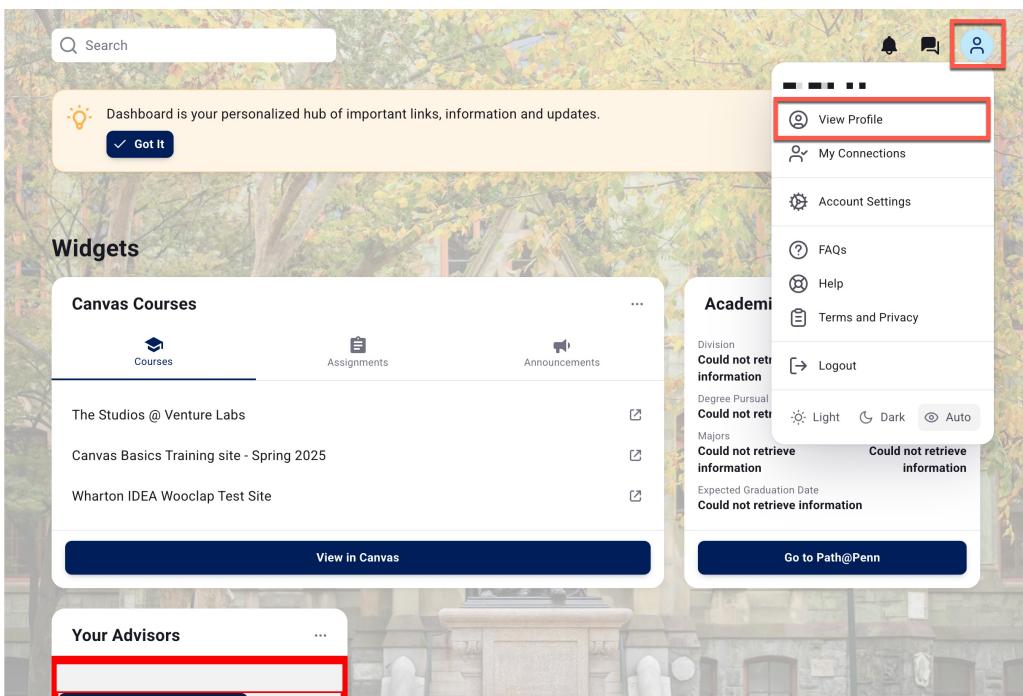
MyWharton is available for Executive MBA, MBA, Undergraduate, and PhD students. Select staff will have access, as well. MyWharton access is granted in late summer before student arrival on campus, is accessed via PennKey login, and is available for up to 90 days following graduation.

Table of Contents

- [Managing Your Profile](#)
- [Account Settings](#)
- [Notifications](#)
- [Questions?](#)

Managing Your Profile

You can access your profile settings by selecting your picture in the top right corner and selecting **View Profile**.



The screenshot shows the MyWharton dashboard. On the left, there is a sidebar with links for Dashboard, Activity, Announcements, Forms, Events & Calendars, and Directory. Below these are sections for Groups, Tools, and Pages. The main content area features a 'Widgets' section with a 'Canvas Courses' card showing three items: 'The Studios @ Venture Labs', 'Canvas Basics Training site - Spring 2025', and 'Wharton IDEA Wooclap Test Site'. Below this is a 'Your Advisors' card, which is partially redacted. In the top right corner, there is a user profile picture with a red box around it. A vertical menu is open on the right side, listing 'View Profile' (which is also highlighted with a red box), 'My Connections', 'Account Settings', 'FAQs', 'Help', 'Terms and Privacy', and 'Logout'. At the bottom of the menu, there are buttons for 'Light', 'Dark', and 'Auto' themes, and a link to 'Go to Path@Penn'.

Select **Edit Profile**.

From here, you can fill out a variety of biographic information that will be viewable and searchable by other MyWharton users. Select **Read More** to see the editable sections.

[Read More !\[\]\(99f58673407353e96a019fbca558fd72_img.jpg\)](#)

Account Settings

[Top !\[\]\(339a16584d5da0f0a3ca4e9ec17bf6a1_img.jpg\)](#)

Your account settings allow you to manage your privacy, dial up or down all kinds of notifications, change accessibility settings, and set your timezone. You can access your profile settings by **selecting your picture** in the top right corner and selecting **Account Settings**.

The screenshot shows the Wharton LMS dashboard with a red box highlighting the 'Account Settings' option in the top right corner of the user menu. The 'Account Settings' option is also highlighted with a red box. The dashboard features a search bar, a 'Dashboard' introduction card, and a 'Widgets' section containing 'Canvas Courses' and 'Your Advisors' cards.

General Settings include options for messaging, emoji appearance, timezone, and accessibility.

The screenshot shows the 'General' settings page with several sections: 'Messaging' (with options for using Enter to send messages and sending 'Read' receipts), 'Appearance' (with an emoji skin tone picker showing various hand icons), 'Timezone Settings' (set to 'America/New_York'), and 'Accessibility' (with options for video previews, focus search, and underline links). The 'General' tab is highlighted with a red box.

Privacy Settings let you control what information is visible to others in features like the Directory or Communities as well as who can interact with you.

Search[Bell](#) [Message](#) [Profile](#)

Account Settings

[General](#) [Privacy](#) [Notifications](#)

Privacy settings

Who can see which groups you are member of

 Everyone Connections Yourself

Who can see you in global search

 Everyone Connections Yourself

Who can see your profile information

 Everyone Connections Yourself

Who can see your Connections

 Everyone Connections Yourself

Who can send a new message to you

 Everyone Connections Nobody

Who can see your online status

 Everyone Connections Nobody

These privacy settings don't apply to institution admins.

Blocked Users

Blocked users can't send you messages, leave comments on your posts, or see your profile in search results.

[Top](#)

Notifications

Notifications in MyWharton help you stay on top of important updates without being overwhelmed. You can choose how you'd like to receive alerts—via email, mobile push, or within the platform—for things like new messages, upcoming events, or announcements. Notification preferences are customizable, so you can adjust the type and frequency of alerts to match your needs and avoid unnecessary distractions.

Notification Settings are extensive, and can be viewed within the MyWharton Platform.

[Top](#)

Questions?

Contact [Wharton Client Support Services](#) for assistance or visit us in person in SHDH.