# **MyWharton - Directory**

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MyWharton (https://mywharton.wharton.upenn.edu/) provides a central location for all the information students need and makes it available on any device. Use the Directory feature of MyWharton to find and favorite your Wharton and Penn colleagues.

This article guides you through the steps to configure them. See our Overview article for more information.

#### **Before You Start**

MyWharton is available for Executive MBA, MBA, Undergraduate, and PhD students. Select staff will have access, as well. MyWharton access is granted in late summer before student arrival on campus, is accessed via PennKey login, and is available for up to 90 days following graduation.

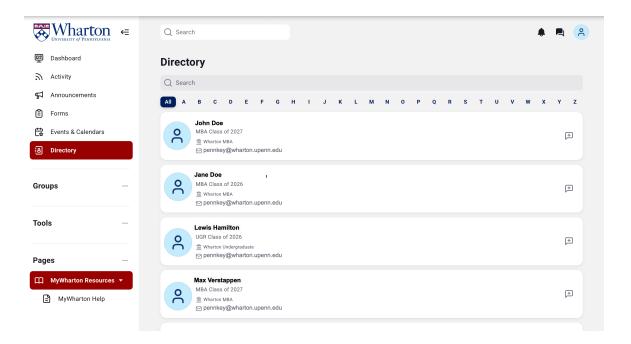
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### Overview

The Directory in MyWharton is a centralized tool that helps you find and connect with members of the Wharton student community. It is accessible through the main navigation menu on the left side navigation bar.

The MyWharton Directory is more customizable than the other Penn Directories such as MyPenn. An advantage of using the MyWharton Directory is the ability to search based on biographical information, and connect directly with peers within the application.



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#### Search

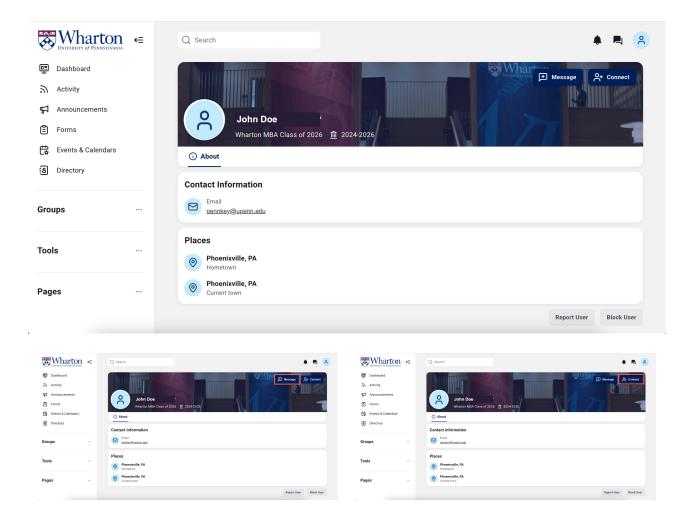
The **Search** feature of the Directory lets you search by **name**, **program**, and several other dimensions. It allows you to view basic profile information such as **email addresses**, **work history**, **educational history** and **biographical information**, depending what your fellow students have entered into their profile. You can filter by role to find students in a specific program and class year.

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匣 Dashboard	Directory	
Activity	Q þearch	
Announcements	Filter by: Role	
Forms		
Events & Calendars	John Doe MBA Class of 2027	Ŧ
a Directory	<ul> <li> <sup>▲</sup> Whatron MBA         <sup>™</sup> Pennkey@whatron.upenn.edu     </li> </ul>	
Groups	Jane Doe MBA Class of 2026	Ŧ
Tools	Lewis Hamilton USR Class of 2026	Ŧ
Pages MyWharton Resources  MyWharton Help	Max Verstappen MBA Class of 2027 MWarton MBA	ŧ

## Profile

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An individual's Profile will contain as much information as they upload. From a Directory page you can choose to Message or Connect with the individual. You can manage your own profile within MyWharton.



Instructions for managing your MyWharton Profile can be found in our article MyWharton - Account Settings, Profiles, and Notifications.

#### Questions?

Contact Wharton Client Support Services for assistance or visit us in person in SHDH.

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