

# Policies, Standards, and Guidelines

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For more details about the Information Security Office, [please visit our website!](#)

These information security policies, standards, and guidelines provide the minimum requirements for the Wharton community to:

1. Enable the mission of the school.
2. Increase trust and reduce risk.
3. Address regulatory and legal requirements.



Wharton Policies	Wharton Standards	Wharton Guidelines
<p><b>Policies</b> establish clear expectations for Wharton regarding the safeguarding of data and digital assets.</p>	<p><b>Standards</b> define the minimum process and control requirements for protecting data and digital assets.</p>	<p><b>Guidelines</b> provide recommended best practices aligned with Wharton's information security standards.</p>
<ul style="list-style-type: none"><li>• Information Security Policy</li></ul>	<ul style="list-style-type: none"><li>• Risk Review Standard</li><li>• Vulnerability Management Standard</li><li>• Exception Standard</li><li>• Identity and Access Management Standard</li><li>• Data Classification and Management Standard</li><li>• Change Enablement Standard</li><li>• Security Awareness and Training Standard</li><li>• Data Retention and Destruction Standard</li><li>• Email and Content Access Standard</li><li>• Incident Response Plan</li></ul>	<ul style="list-style-type: none"><li>• AI API Key Requirements</li><li>• Travel Guidelines</li><li>• Generative AI at Wharton</li><li>• Slack Guidelines</li><li>• Zoom Security Guidelines</li></ul>

Wharton aligns with Penn's **Information Policies & Procedures**, including but not limited to:

## Wharton Policies

## Wharton Standards

## Wharton Guidelines

### Penn Policies

- IT Security Policy
- IT Network Policy
- Acceptable Use Policy
- Privacy Policy
- Penn Privacy in the Electronic Environment
- Digital Accessibility Policy

### Penn Standards

- Data Classification
- IT Security Standards
- IT Network Standards
- Penn Data Retention Schedules
- Patent and Tangible Research Property Policies and Procedures

#### Academic Integrity:

- Code of Academic Integrity
- Charter of Penn Student Disciplinary System
- Center for Excellence in Teaching, Learning, and Innovation
- Consultations and Reporting

### Penn Guidelines

- Information Security Best Practices
  - Best Practices for Password Handling
  - AI Guidance
  - Protecting Penn Data
  - Guidelines for the Use of Social Media at Penn
  - Penn AI Hub
  - Penn Generative AI Tools & Resources
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