Accessing aPlus+ in Canvas (Instructors)

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Wharton Computing is currently piloting aPlus+, an attendance-tracking tool that is integrated with Canvas through a third-party application. It enables teaching teams to set specific attendance sessions on a timetable in order to manage student check-ins. From an instructor standpoint, the check-ins can be administered manually using custom statuses, or you can allow students to sign in using a specific alphanumeric or QR code, within a timeframe that you specify.

This article describes aPlus+ for faculty use. Students should see the student article, linked here.

Before You Start

You will need:

- Access to Canvas
- Instructor-level access to the class that is piloting aPlus+.

For help with either of these, contact your Wharton Computing representative.

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Accessing aPlus+

Once aPlus+ has been configured in your Canvas site, click on the **aPlus+ Attendance tab** from your course navigation sidebar.

Account Authorization for First-Time Use

If you are accessing the tool for the first time, you will be prompted to authorize access to your account.

aPlus+ Attendance

aPlus+ Attendance is requesting access to your account.

You are authorizing this app as ▆▆▆▆▆▆▆
Your email address is ▆▆▆▆▆▆▆▆▆▆▆▆

Cancel
Authorize

Attendance Setup

After authorizing the app to access your account, you will see the **Attendance Setup landing page**. Typically, the attendance sessions will be imported from a configured external source (a .csv file containing your course sessions); however, it is possible to import from course-calendar events, assignments, or even quizzes.

> For courses with a consistent meeting schedule,**Import attendance sessions from your information systems** will typically already be checked and is handled by Wharton Computing teams. It is still possible to sync with calendar events, assignments, and quizzes when the information systems configuration is already in place.

Additional Import Options

While Wharton Computing generally imports your course's attendance sessions based on University information, you have some additional import options: Read More →

Navigating aPlus+ Attendance

Once the Attendance Setup step is complete, you should find yourself on the first tab called "Students." You will also see a dropdown where you can toggle among the different course timetables. For example, if a course has multiple sections, there will likely be a different timetable for each section:

Students Tab

The Students tab is the most common choice for viewing and managing *recent* attendance. You have the option to show an attendance-taking timeframe of up to 2 months, and you'll notice that this really drills down to the specific session days and the status of each student for that session. Read More →

Sessions

Session view allows you to manage your timetable information: Read More →

Reports

By selecting the 'Reports' link in the top menu, you can immediately see attendance reports for your course. Reports can be exported to .csv or Excel by selecting the icon boxed in red at the top right of the data table: Read More →

Codes

Once your sessions are configured and populated on the timetable(s), for any upcoming sessions, you can project either a QR or alphanumerical code that students must scan or enter in the aPlus+ attendance app in order to check in for class that day. Read More →

Canvas Sync & History

If changes are made to the timetable or anywhere else within the aPlus+ application (and also within Canvas, if, for example, grades and assignments are synced with the app), these changes can be synced to ensure everything is up to date: Read More →

> For any other questions related to aPlus+ Attendance that are not addressed in this article, please view the Canvas instructor guide linked here.

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Questions?

Troubleshooting tip: If you are using Safari and encounter any access issues, please refer to the guide linked here regarding using Safari with Canvas learning tools. If you have trouble in Chrome, try using a different browser, like Firefox.

If you need more assistance, please contact your Wharton Computing representative for support.