Wharton Technology Onboarding Overview (Staff)

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This article will discuss best practices for technology onboarding and new hire account requests. Purchasing standards for staff laptops and recommendations, prices, and comparisons of each computer are visible.

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Technology Onboarding Best Practices and Information

Please read the below items carefully to ensure that you are following Wharton's technology request best practices.

- PennKey username Most technology onboarding processes cannot begin without a PennKey. Technology
 requests should be submitted as soon as possible (even without a PennKey) so we can start the process;
 however, we ask that you follow up with PennKey information once it is received.
- Day one deployment Day one deployment is our goal! This is made possible by advanced notice of the new hires' start date (at least ten business days' notice preferred). If your technology request cannot be processed in time to arrive on the start date, a loaner may be provided (subject to availability).
- Account mirroring To avoid mistakes, we ask that access to resources be explicitly requested instead of providing IT with an account to mirror.
- Specialized software and configurations Many departments require software and configurations specific to
 their workflow. While we know most needs, please include these (to the best of your ability) when completing
 the 'specialized software' section of the technology onboarding survey. Some examples include Google
 Apps, Java (for Ben Financials), Smart View, Global Protect, etc.
- Pricing Technology pricing can fluctuate 10% or more during its product life cycle.

After reading this guide, complete the **Staff Technology Onboarding Survey** to submit an official technology request.

Laptop Recommendations and Standards

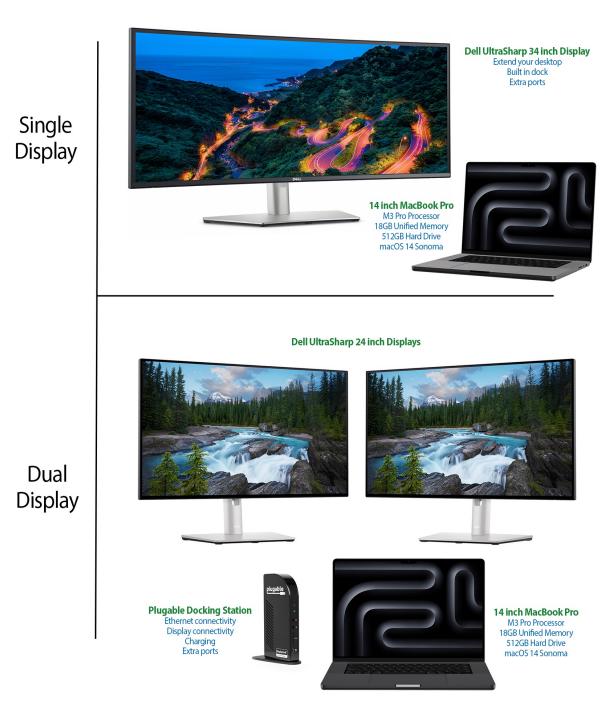
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This section will discuss the price difference and usage of Mac versus Windows PC laptops. For more information regarding other products or brands, please contact your Wharton Computing Representative.

Mac

Mac computers run on macOS, the proprietary operating system of Apple products. This system is also known for its user-friendly interface, stability, and security features. Mac models excel in picture accuracy and photo and video editing tasks and remain compatible with most productivity applications. Mac systems can seamlessly integrate with other Apple devices and services, such as iPhones, iPads, Apple Watch, and iCloud. This allows for a cohesive and interconnected user experience across multiple devices.

Standard Mac Configurations



Included 3rd Party Applications

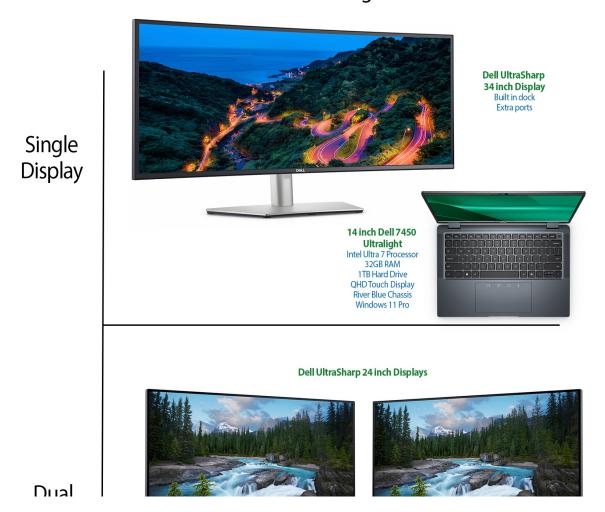
Microsoft Other

- Word	- OneDrive	- Webex	- FortiClient
- Excel	-To Do	- Chrome	 Solstice
- PowerPoint	- Remote Desktop	- Zoom	 Self Service
- OneNote	·	- Slack	 Creative Cloud
- Outlook		 DropBox 	- Adobe Arcrobat

Windows PC

Windows PCs operate on the Windows operating system, which is developed by Microsoft. Windows is known for its widespread usage, versatility, and compatibility. Windows has a vast library of compatible software applications, ranging from productivity tools and creative suites to gaming software and specialized business applications. This broad ecosystem contributes to the popularity of Windows PCs in various domains.

Standard PC Configurations









Custom configurations are available with use case consultation

Included Applications

Microsoft

Other

-Word - OneDrive - Webex - Creative Cloud - Excel -To Do - Chrome - Adobe Arcrobat - PowerPoint - Dell Command Update -Teams - Zoom - DropBox (Dell only) -OneNote - Remote Desktop

-Outlook - FortiClient - Lenovo Commercial Vantage

- Self Service

(Lenovo only)



Comparison

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	Mac	Windows PC
Recommended Operating System	MacBook Pro	Dell 7450 Ultralight
Productivity Software	✓	✓
Security Software	✓	✓
Application Suite Self-Service	✓	✓
Solstice Screencasting	✓	✓
Features	 High-resolution mini-LED backlit screen All-day battery life Apple ecosystem integration Quiet operation 	 High-resolution touch screen Lightweight USB-A & USB-C ports Most compatible with all Productivity Software Touchpad conferencing controls

Questions?

