

# CampusGroups Connection Programs - Appointment scheduling (for UGR Students)

Last Modified on 05/11/2023 1:39 pm EDT

Appointments for Wharton Undergraduate advising have transitioned to CampusGroups, in their "Connection Programs" module.

1. Go to <https://groups.wharton.upenn.edu/> and log in with your Pennkey. (Do not create a new account -- it won't work.)

The screenshot shows the Wharton University of Pennsylvania CampusGroups interface. At the top, there is a navigation bar with the Wharton logo, a 'Groups' link, and an 'Events' link with a '66' notification badge. Below the navigation bar is a yellow information box with the following text:

**Login instructions for Wharton:**

Current Wharton MBA/PhDs and Penn undergrads: Log in via Pennkey. (Do not create an account.)

Other Penn graduate students and staff: Contact [apps-support@wharton.upenn.edu](mailto:apps-support@wharton.upenn.edu) and request CampusGroups access. (You may still create an account now if your access is time-sensitive; please let us know if you do.)

All others (including alumni): [Create an account](#) using an email address and password.

Need help? Contact [apps-support@wharton.upenn.edu](mailto:apps-support@wharton.upenn.edu)

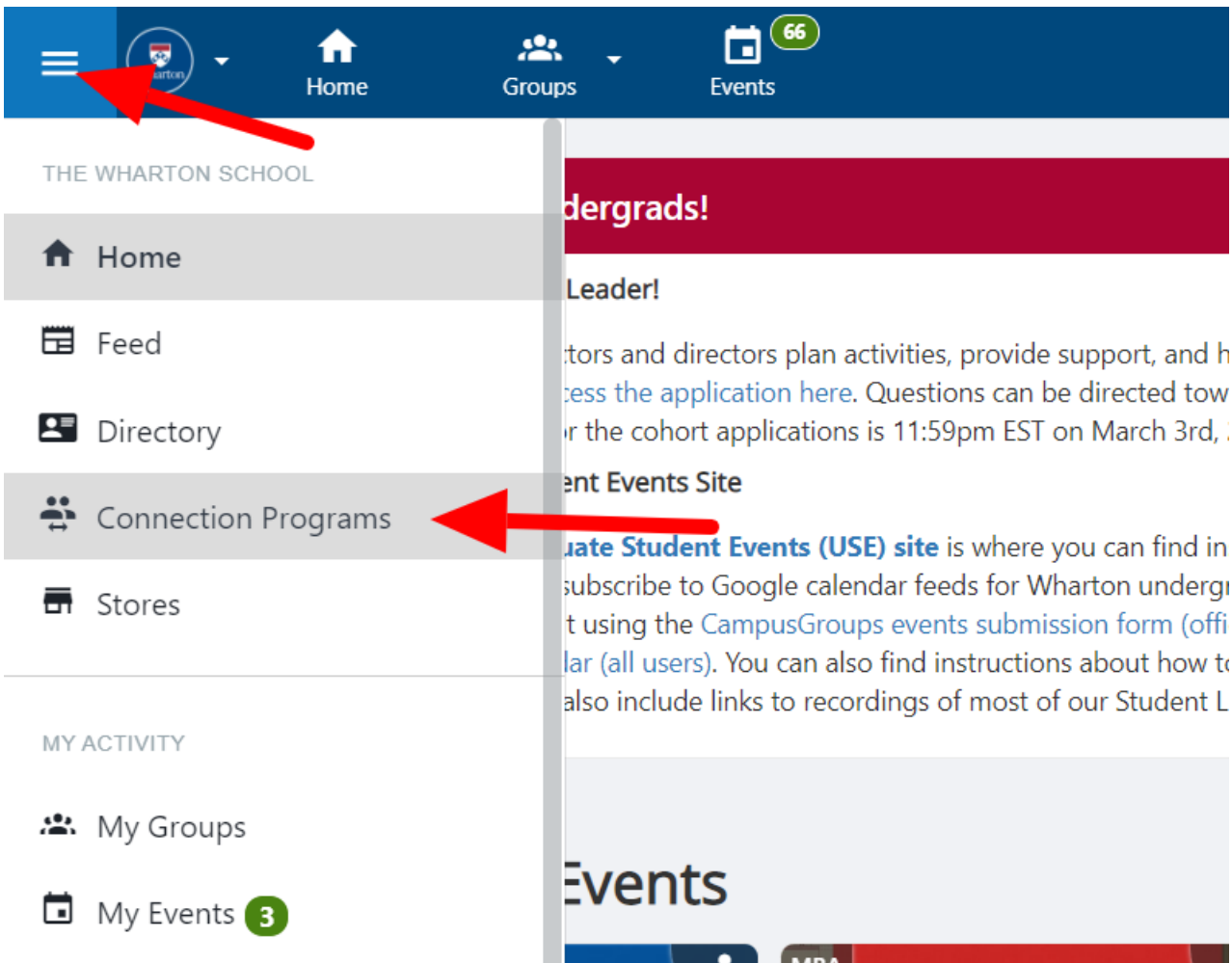
Below the information box, there are three event cards for 'TODAY':

- Food Club X Wine Club Kick-Off: Takeover @ La Chinesca** (Wed, Sep 22 at 7:00pm)
- Food Club x Wine Club Kick-Off: Takeover @ La Chinesca** (Wed, Sep 22 at 7:00pm)
- WCF Weekly Bible Study** (Wed, Sep 22 at 7:00pm)

On the right side, there is a 'Sign In' section with a red circle around the 'PennKey Login' button. The text reads: 'Wharton School Accounts: Use your PennKey Login' and 'PennKey Login'. Below this, there are fields for 'Email' and 'Password', a 'Non-Pennkey account login' button, and a 'Keep me logged on' checkbox.

At the bottom left, there is a 'CALENDAR' section showing a calendar for 'SEP 2021' with a 'Calendar' button and a 'NEWS' section with a headline: '[WHAMBAA] - Join the Wharton Hispanic American MBA Association!'.

2. Click the "hamburger icon" (the three horizontal stripes) to open the left-hand menu, and select "Connection Programs."



3. Select the advising program.

The screenshot shows a navigation bar at the top with icons for Home, Groups, and Events (with a notification badge of 66). Below the navigation bar is the title 'My Connection Programs' with a person icon. A search bar is present with the text 'Search Programs'. The main content area lists two programs:

- 3 Undergraduate Academic Advising (In-person)** (highlighted with a red arrow)
  - Group: Wharton Undergraduate Division
  - Admin: Liz Sutton
  - Created on Jun 24, 2021
  - Welcome to Wharton Undergraduate In-person advising! Appointment availability is released each Friday for the following week. In-person appointments are limited due to COVID-19 - if you cannot find an in-person appointment with your advisor, please check the remote undergraduate advising schedule.
  - If you have scheduled an in-person appointment, please report to the front desk of SHDH 1400 5 minutes before your appointment start time. When you arrive, you will be expected to show your green pass. We look forward to seeing you!
  - 9 Advisors
  - 250 Students
- 4 Undergraduate Academic Advising (Remote)**
  - Group: Wharton Undergraduate Division
  - Admin: Liz Sutton
  - Created on Jun 24, 2021
  - Welcome to Wharton Undergraduate Remote advising! Appointment availability is released each Friday for the following week. You will receive a unique Zoom link and calendar invitation once you make an appointment. We look forward to seeing you!
  - 9 Advisors
  - 282 Students

4. Find your advisor, and click the "Book" button.

Wharton UNIVERSITY OF PENNSYLVANIA



Home Groups Events

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If you have scheduled an in-person appointment, please report to the front desk of SHDH 1400 5 minutes before your appointment start time. When you arrive, you will be expected to show your green pass. We look forward to seeing you!

## Undergraduate Academic Advising (In-person) (9)

Search Advisors - Account Type - Year Grad. - Available From To Badges Last Updated

1	 <p><b>Hillary Wiesel</b> Staff Joined on Wed, Jul 7 Last updated on Mon, Sep 20</p>	<p>2 Upcoming Appointments</p> <p>60 Past Appointments</p> <p><b>Bio</b> Academic advisor for the Dollar &amp; Yuan (last names M-Z) cohorts! I also advise for Wharton study abroad programs in Great Britain (...)</p>	<p><b>Availability</b></p> <ul style="list-style-type: none"> <li>Tuesday: 09:30 AM - 03:00 PM</li> <li>Wednesday: 11:00 AM - 03:00 PM</li> <li>Thursday: 09:30 AM - 03:30 PM</li> </ul>	<p>Book Message</p>
2	 <p><b>Mei Long</b> Staff Joined on Wed, Jul 7 Last updated on Thu, Aug 26</p>	<p>1 Upcoming Appointments</p> <p>23 Past Appointments</p> <p><b>Bio</b> - Advisor for the Yen Cohort and Rupee Cohort (last name M-Z). - Advisor for Wharton study abroad programs in Asia...</p>	<p><b>Availability</b></p> <ul style="list-style-type: none"> <li>Monday: 10:00 AM - 04:00 PM</li> <li>Tuesday: 02:30 PM - 04:30 PM</li> <li>Wednesday: 10:00 AM - 04:30 PM</li> </ul>	<p>Book Message</p>

5. A calendar will appear. Days with availability will be highlighted. Select a date, then an available time slot.

The screenshot displays an appointment booking interface. On the left, a calendar for September 2021 is shown with the date 23 highlighted. On the right, a list of time slots is provided, with 01:00 PM selected. A red arrow indicates the selection of the 23rd of the month and the 01:00 PM slot.

**Find a time to meet with Hillary**

September 2021

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

**Book a 30-minute Appointment**

What time works best?

- 09:30 AM
- 10:30 AM
- 11:00 AM
- 11:30 AM
- 01:00 PM
- 02:00 PM
- 02:30 PM

6. Fill out the form and click "Submit."



## Confirm booking

Thursday, September 23 at 1:00 PM ✕

\* First Name

\* Last Name

\* Email

- \* Appointment Reasons  
(check all that apply)  
<required>:
- Long-Term Planning (beyond next semester)
  - Concentration Declaration
  - Submatriculation - Law
  - Course Registration
  - General Check-in
  - Study Abroad - Great Britain & Ireland
  - Other (describe in comments below)

\* Tell me more about what  
you hope to discuss during  
our appointment  
<required>:


Cancel

Submit


7. An email confirmation will be sent to you. If you've connected your personal calendar to your CampusGroups account, the appointment will also be added there automatically.

8. You can find your upcoming appointments by selecting the "My Meetings" option in the left-hand menu. **If you need to cancel your appointment, you can do so from here.**


MY ACTIVITY


 My Groups


 My Events **3**

 My Meetings **1**

 My Checklists

 My Involvement >

 My Surveys/Forms

 My Workflows

 More >

