The Wharton Attendance & Video Request app in Canvas allows you to do three things for classes in which the app has been enabled:

- **Check into** your class for attendance.
- **Submit** an absence excuse request for specific dates.
- **Submit** a class video access request for particular dates.

### Before You Start

Using the Attendance app requires:

- Being enrolled in a class that is using the Wharton Attendance app. Each feature of the Wharton Attendance app can be enabled separately; check with your professor.
- A working PennKey and password.
- The Canvas Mobile app is not required but recommended ([Apple](https://apps.apple.com) | [Android](https://play.google.com)). The app can be accessed at [https://canvas.upenn.edu/](https://canvas.upenn.edu/).

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### Course Check In

**Note:** This feature may or may not be enabled for your class.

Course Check In allows you to report your attendance by **checking in** to your class.

A few things to keep in mind:

- Check in opens ten minutes before class and closes at the end of class.
- If you fail to check in to a class meeting you will receive an email at the end of the day prompting you to submit an absence request for the appropriate class meeting.
- **Sign into AirPennNet** before you check in, as cellular networks can be weak or intermittent in some classrooms.

**To Check In to a Class:**

For step-by-step instructions, [Read More ➔](#)
Absence Requests

You may submit absence requests for class meetings up to 2 weeks in the past as well as future class meetings.

Note: This feature may or may not be enabled for your class.

To Submit an Absence Request:

For step-by-step instructions, Read More

Video Requests

Courses may allow restricted access to past class meeting recordings. If enabled, this is a process for you to submit a request for a specific class meeting recording. You must request access to class recordings within 2 weeks of the class meeting. The Attendance & Video Requests app allows you to request recordings of future classes if you plan on being absent.

Note: This feature may or may not be enabled for your class.

To Submit a Video Request:

For step-by-step instructions, Read More

Questions?

Contact Student Support for help.