

AWS Linked Accounts and Budget Codes

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AWS (Amazon Web Services) Linked Accounts enable Wharton staff and faculty to log into AWS services using their Pennkey credentials. This article explains the AWS Linked Accounts and Budget Code policy enforced by Wharton Finance and Administration (F&A) and Wharton Computing.

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Definitions

- **Linked Account:** An AWS account that is a part of the Wharton Computing Organization. All Linked Account charges are rolled up into the central “payer billing account” or Management Account.
- **Master Billing Account:** The central account at the root of the organization to which all accounts, billing & configuration link back.

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Scope

This policy only addresses the assignment of costs. Linked-account owners are responsible for ensuring they do not exceed budgeted costs.

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Purpose

Linked Account charges are assigned to a payer billing account, also referred to as the management account, which is paid by F&A. The costs are then charged back to the budget code associated with the Linked Account. All AWS-linked accounts are assigned to one or more budget codes so that AWS charges can be charged to the appropriate Wharton entity.

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Account Policy

When a new AWS-linked account is created, it must be assigned at least one budget code. The Object Code in the budget code must be **5308** (070-9999-9-999999-5308-9999-9999).

Wharton Computing strongly prefers that a single budget code be assigned to a single linked account; however, more than one budget code can be assigned to a linked account. In these cases, an AWS account may be associated with up to four (4) budget codes using the following allocation options:

- Two (2) budget codes: 50% allocation each
- Three (3) budget codes: 33%, 34%, and 33% allocation
- Four (4) budget codes: 25% allocation each

AWS-linked account budget code can be changed by writing to Wharton Computing Infrastructure & Services via support@wharton.upenn.edu.

Requesting an Account

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Refer to [this article](#) for the requirements to request an account.

Questions?

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Budget Codes / Financial Considerations / Account Setup / Troubleshooting write to Wharton Computing Infrastructure & Services via support@wharton.upenn.edu with your requests.
