

For up-to-date information on available technology resources during the Coronavirus pandemic, see our [Computing Availability During COVID-19](#) article.

# Roles in a Video Conference

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Each user connected to a video conference is assigned a role which determines their level of control over the meeting. BlueJeans and Zoom each have different types of roles available, each with their own levels of control over the meeting.

## Zoom

For more information, see [Zoom's documentation](#).

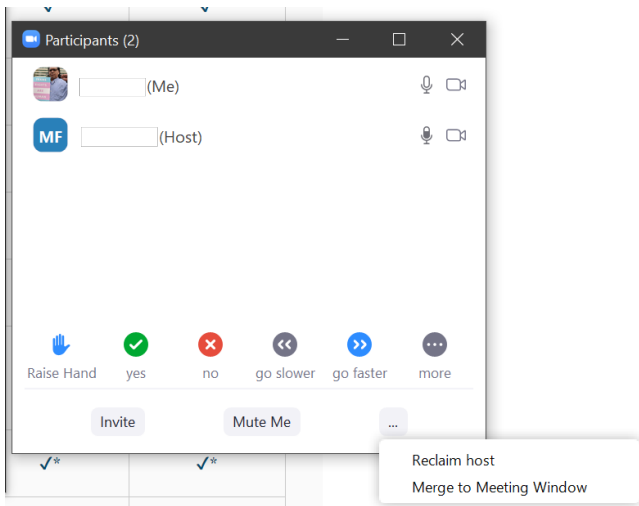
Zoom offers several roles:

- **Participants** - Most meeting attendees (including students) will be participants. This is a person who was invited to the meeting, can see other meeting participants, share content (if allowed by the moderator), and see call details. Most students in a class will be participants.
- **Host** - This is the person who scheduled the meeting and has full access to meeting controls. Each Zoom meeting can have only one host, which is typically a faculty member (in the case of remote instruction).
- **Co-hosts** - A person in the co-host role has some (but not all) access to meeting controls, and can help manage participants. **Co-hosts cannot start a meeting.**

**Note:** See specific Host and Co-host controls [here](#).

- **Alternative Hosts** - Have the same control access as co-hosts with the additional ability to start the meeting. For Zoom meetings [scheduled via Canvas](#) the course's listed TA is automatically added as an Alternative Host. To reclaim host controls from your alternative host during a meeting...

1. Go to **Participants**
2. Click the "three dots" button at the bottom of the panel
3. Click **Reclaim host**



## BlueJeans

For more information, see [BlueJeans' documentation](#).

- **Participants** - The most common role in a BlueJeans meeting is the participant. This is a person who was invited to the meeting, can see other meeting participants, share content (if allowed by the moderator), and see call details. Most students in a class will be participants.
- **Moderators** - The person who scheduled the BlueJeans meeting is a moderator, by default. Faculty members are moderators for their class BlueJeans calls. This means they have full access to meeting controls including:
  - Mute individual/ all participants
  - "Pin" a participant as the main speaker
  - Drop participants from the meeting

**Note:** A BlueJeans meeting can have multiple moderators. To add a moderator to a meeting, follow [these instructions](#).