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Online Presentations - Students

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Sharing a presentation while attending class remotely has several steps you'll need to consider. Your professor will decide whether the presentation should be presented during a live class session (synchronous) or pre-recorded (asynchronous). Either option can be accomplished using a video conference.

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Synchronous (live) Presentations

To share presentations during a live class over Zoom, individuals or groups should share one person's screen, and should unmute audio and video. You should also post your slide decks **either in the Assignments or the Discussions sections** in Canvas, depending on what your professor tells you to do.

Tips:

- Practice your presentation in Zoom before delivering your presentation in class.
- For group presentations, one group member should share their screen during the presentation. Other group members should give verbal cues to advance the slide.

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Asynchronous Presentations

You will use Zoom to create a video conference with your group and record the presentation. Make sure to **PRACTICE** in Zoom before recording the session for submission.

Once the recording is complete, it will be accessible for the meeting organizer to either download or retrieve the link to upload to Canvas. There are two ways to do this:

- Submit as an **Assignment**
- Submit in **Discussions**

The Assignment/Discussion distinction is based on faculty preference. Please clarify with your professor where you should upload your presentation.

Submit as an Assignment

There are four ways to submit your recording to the Assignments section of Canvas.

1. **(Recommended Method)** Submit the link to the recording following the instructions below.

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2. Submit a link to the video shared in Penn+Box (the video, not the folder) by following the directions below.

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3. Record/upload media (Online submission > Media Recording).

4. Upload a video as a file.

Submit in Discussions

There are three ways to upload your recording to the Discussions section of Canvas:

1. **(Recommended Method)** Record/upload media (paste link via Media Recording tool).

2. **Submit the link** to the recording following the instructions below.

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3. Submit a link to the video shared in Penn+Box (the video, not the folder) by following the directions below.

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Group Projects

Your group should review Canvas tools such as a **group collaboration space** to work and share files. You should also consider personalized video conferences at https://upenn.zoom.us to optimize remote collaboration.

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Questions?

For more assistance, please contact Wharton Computing Student Support for support.