Managing notifications in Canvas (Students)

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Customize your global Canvas notification settings or course level notification preferences.

Before You Start

You need the following:

- An active PennKey account (or authorized email address)
- Enrollment in a current course site

Canvas Global Notification Preferences & Recommendations

- Canvas allows you to control how you are notified, when, and the frequency of notifications. You can update these settings at:
 - Penn Canvas > Account > Notifications (steps for use in a web browser) or
 - Canvas Student app top left menu > Settings (steps for iOS or steps for Android)
- Each channel of communication (for instance, email and push notifications on mobile devices) can be set independently:
 - To add or manage emails where your notifications are sent, go to **Account > Settings** and use the **Ways** to **Contact**. Text messaging (SMS) notifications for announcements may also be enabled there.
 - For best results with learning tools included in Canvas, set your default (starred) email in Canvas to be the same as your primary email address in Penn Directory.
 - Frequency options are notify immediately, daily summary, weekly summary, or notifications off. These options pertain to all current courses.
 - The specific score or grade you earn will not be included in a Canvas notification; however, availability to review a posted grade will be communicated.
 - Push notifications must first be enabled in your Canvas Student app. If you do not see Push Notifications as an option under Settings, make sure you have enabled Notifications under your phone's General Settings, then close and open the app. Select **Push Notifications** and choose the fields you would like on your Push schedule. Once Push is enabled, further settings can be done either via web browser or in the app.
- We recommend that you set announcement, grading, invitation, files, submission comments, and appointment availability to notify immediately.

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Account	Notifications Profile Files	Notification Settings Account-level notifications apply to all courses. Notifications for individual courses can be changed within each notifications	course and will override these X					
Dashboard E Courses	Settings ePortfolios	inclinications incli						
Groups Calendar	NameCoach Account Profile QR for Mobile Login Global Announcements	Settings for Account						
Inbox History		Course Activities jimme	Email ertest287@					
(?) Help		Grading Policies Course Content	Notify immediately Daily summary Weekly summary					
		Files	A Notifications off					
		Announcement Created By You	 Ø					

Course Level Notification Preferences

You can set notification preferences by individual course, too:

- To do this, open a specific course and click the View Course Notifications button on the course home page.
- To override the global notification settings, set them on this page.
- To disable notification for a course, deselect the **Enable Notifications for [course name]** under Course Notification Settings.

	Wharton	WH-ISSA-SB01-2020 > Course Notification Settings		Search
🖾 View Course Stream	Account Home	Course Notification Settin	gs	
S View Course Calendar	Dashboard Mode	Announcements C Enable leasthcations for Wharton Incoming Student Summer Advising -Saudbox Modules You are currently receiving notifications for this course, To disable course notifications, use the toggle above.		
⊖ View Course Notifications	Line Searc	Course Activities	Email webcefemm@wharton.upenn.edu	Push
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		Invitation		
		All Submissions	2	ø
		Late Grading	8	ø
		Submission Comment	8	ø
		Blueprint Sync	8	ø
		Discussions		
		Discussion		ø
		Discussion Post		Ø

Questions?

Contact: courseware@wharton.upenn.edu