

# Online Presentations - Students

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Sharing a presentation while attending class remotely has several steps you'll need to consider. Your professor will decide whether the presentation should be presented during a live class session (synchronous) or pre-recorded (asynchronous). Either option can be accomplished using a video conference.

## Synchronous (live) Presentations

To share presentations during a live class over Zoom or BlueJeans, individuals or groups should share one person's screen, and should unmute audio and video. You should also post your slide decks **either in the Assignments or the Discussions sections** in Canvas, depending on what your professor tells you to do.

### Tips:

- **Practice** your presentation in Zoom or BlueJeans before delivering your presentation in class.
- For group presentations, one group member should share their screen during the presentation. Other group members should give verbal cues to advance the slide.

## Asynchronous Presentations

You will use Zoom/BlueJeans to create a **video conference** with your group and **record the presentation**. Make sure to **PRACTICE** in Zoom/BlueJeans before recording the session for submission.

Once the recording is complete, it will be accessible for the meeting organizer to either **download** or retrieve the link to upload to Canvas. There are two ways to do this:

- Submit as an **Assignment**
- Submit in **Discussions**

The Assignment/Discussion distinction is based on faculty preference. Please clarify with your professor where you should upload your presentation.

## Submit as an Assignment

There are four ways to submit your recording to the Assignments section of Canvas.

1. **(Recommended Method)** Submit the link to the recording following the instructions below.

Zoom Cloud recording:

BlueJeans recording:

2. Submit a link to the video shared in Penn+Box (the video, not the folder) by following the directions below.
3. **Record/upload media** (Online submission > Media Recording).
4. **Upload a video as a file**.

## Submit in Discussions

There are three ways to upload your recording to the Discussions section of Canvas:

1. **(Recommended Method)** Record/upload media (paste link via Media Recording tool).
2. Submit the link to the recording following the instructions below.

**Zoom Cloud recording:**

**BlueJeans recording:**

3. Submit a link to the video shared in Penn+Box (the video, not the folder) by following the directions below.

## Group Projects

Your group should review Canvas tools such as a **group collaboration space** to work and share files. You should also consider personalized video conferences at <http://meeting.upenn.edu/> to optimize remote collaboration.

## Questions?

For more assistance, please contact **Wharton Computing Student Support** for support.

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