Video conferences come equipped with features that can be used during lectures to assist with content delivery. These built-ins are available when creating and joining a meeting through Canvas. Some of the same tools may also be available when joining a meeting using an app or web browser, but not all will be.

### Before You Start

You will need the following before you can complete this task:

- A published Canvas site
- A video conference created within Canvas
- The latest version of the video conference program

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### Accessing the Features

#### Zoom

You can access all of Zoom's functionality when in a meeting via the meeting toolbar:

![Zoom Meeting Toolbar](image)

### Key Features

#### Breakout Rooms

All users need to have the latest versions of the Zoom app for best results with Breakout Rooms.

See our [Video Conference Breakout Rooms](#) article for more information.

#### Whiteboard

The Whiteboard feature can come in handy when participants need to view what you are writing in real time. It can
take the place of writing on a whiteboard or using a document camera in the classroom. Learn how to **share a Whiteboard** on Zoom.

**Annotation**

Learn how to **use annotation tools** on a shared screen or whiteboard in Zoom.

**Polling**

Zoom does have an **integrated polling function**. Keep in mind that a single Zoom meeting can have a maximum of 50 polls with 10 questions each.

**Upload & Share Video**

Learn how to **optimize a shared video** in Zoom.

**Questions?**

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