

# Class Recordings

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The term "class recordings" refers to recorded course sessions, most commonly those recorded automatically in Wharton School classrooms. To manage these recordings, the University runs a video content management platform from a supplier, Panopto; members of the Wharton community most commonly access Panopto through Penn Canvas course sites. When available, the Canvas site will show a **Class Recordings** tab in the course navigation menu.

Faculty members and course instructors are always able to choose whether any Panopto recordings -- class recordings, as well as video course content and video conference recordings -- will be made available to students. Starting with Academic Year 2024-25, the primary instructor tool for setting recording availability is **Class Recording Permissions (For Faculty)**.

## Before You Start:

- You will need membership in a Canvas site in which an instructor has recorded synchronous classes or provided other videos.
- While all members of the Wharton community have access to Panopto, not everyone has access to specific areas or videos. Make sure you have logged in once, and then if you still don't see what you're looking for, contact your **Wharton Computing representative**.

## Access to Class Recordings

To view recordings and other videos on a Canvas site, click the **Class Recordings** tab in the **course navigation** bar. The first time you use this service through Canvas, you'll be asked to choose **Remember my authorization for this service**.

If Class Recordings does not load, make sure your web browser does not block cookies. Users of the **Apple Safari browser** may need to make further adjustments.

## Notes:

- Availability of recordings may be limited by either an academic program office and/or an instructor's own policy decision.
- In certain courses, students will be permitted to request specific recordings. For details on that possibility, please read **Class Recording Permissions (For Students)**.
- Finally, class recordings are only available within the semester or term during which a course meets. To review class recordings from a concluded course, ask your instructor to contact **class-tech@wharton.upenn.edu** to make arrangements.

If you are unable to view videos even after logging in, send an issue report or question to:

- **Wharton Computing Student Support** (if you are a student, phone and chat help is available)
- **Wharton Computing Classroom Support** (formerly CTS Public Technology; best choice for instructors needing Panopto or recordings help)

Class Recordings are provided at the sole discretion of the instructor and can be taken down at any time. Please verify with the instructor the recording is still available and that you have been given permission to view it before contacting support.

## Working with the Panopto Viewer

Step-by-step instructions for all video viewer features can be accessed at:

- [Learn About the Features of the Video Viewer](#) (vendor support article)

## Policies

- Most videos expire after the end of the semester.
- You will not be able to download most videos. In the rare exceptions when that is permitted, you will see a down arrow in the top right of the video page. If you have a technical or a "how to" question about downloading videos contact your [IT support team](#) (don't contact your professor for these questions).
- The choice to record/distribute class sessions lies with the instructor.
- Students in the MBA Program for Executives may contact their WEMBA class manager for information about sample class recordings during the drop/add (also see your class group in [MyWharton](#)). To ask about access to a recording related to an excused absence from a non-remote-instruction meeting for WEMBA, contact your class manager.

## Questions?

Email: [class-tech@wharton.upenn.edu](mailto:class-tech@wharton.upenn.edu)

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