

Alumni Forwarding Address

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Full-time MBA, Executive MBA, and undergraduate students receive an alumni forwarding email address when their Wharton student account is created. This forwarding address does not expire even after you graduate from Wharton. It's also separate from your Penn Alumni address. (For information on your Penn Alumni address, see the [Quaker Gmail FAQ](#).)

Before You Start

You will need:

- Full-time MBA, Executive MBA, or undergraduate student status at Wharton
- Wharton student account

Alumni Forwarding Address

Once you graduate, your alumni forwarding address acts as a **FORWARDING** address only. The alumni forwarding address is not a separate "account," and you cannot log into it as you would with a regular email account. After graduation you must choose a personal email address (e.g.: *youraccount@gmail.com*) as the destination for messages sent to your alumni forwarding address.

To send email as your Wharton alumni forwarding address, see our "Send as" article [here](#).

If you're not sure what your alumni forwarding address is, you can look it up:

- Navigate to the [Forwarding Application](#)
- Login with your PennKey **username** and **password**
- Look under the "Send to" section for your alumni forwarding address

After you graduate, you should begin using your alumni forwarding address exclusively. Many students begin using it long before they graduate to ease the transition at graduation.

For long-term contacts, we recommend using your alumni forwarding address on any contact information you distribute to people who may need to reach you after you graduate.

Format of the Address

Alumni forwarding addresses include your first and last name and must include your graduation year. Here are some sample examples:

- **MBA Student:** Josephina.Wharton.WG16@wharton.upenn.edu
- **Undergraduate Student:** Joseph.Wharton.WH16@wharton.upenn.edu
- **PhD Students:** Jo.Wharton.WP16@wharton.upenn.edu

Changes to your alumni forwarding address are permitted under certain circumstances as long as the basic format – `first_name.last_name.grad_year@wharton.upenn.edu` – is maintained.

Set Forwarding

Depending on where you are in the process of studying, directions for forwarding will vary. **Your alumni forwarding address is linked to your Wharton student email while you are a student.** If you forward your student email to another account such as Gmail, the alumni address will forward there as well.

Current Students

Alumni forwarding addresses for current and recently graduated Wharton students automatically forward to your Wharton student email account (username@wharton.upenn.edu) while the account is still active.

Alumni

Once you graduate, use [MyPenn](#) to change the forwarding for your Alumni forwarding address:

Requesting Changes

You may request appropriate changes by contacting the [Student Support Team](#). Please include the way your alumni forwarding email is currently displayed, and the way it should look.

The naming convention for alumni forwarding addresses includes your school (WG for Wharton Graduate, and WH for Wharton Undergraduate) and your graduating year. (Your alumni forwarding email *must* contain your division and year of graduation; it cannot be removed under any circumstances.)

If your year of graduation changes, your alumni forwarding email can be updated by contacting the [Student Support Team](#). Please include both the way your alumni forwarding email is currently displayed and the way it should look.

More Information

- [Graduating Students: Account Closing Dates](#)

Support

Contact: [Wharton Computing Student Support](#)

Email: support@wharton.upenn.edu
