

Copying from one Canvas site to another

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This article provides explains how to copy content from one course site to another. Find a list of your [past and current courses](#) with All Courses.

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Using the Import Tool

Canvas provides an [import tool](#) that allows you to choose which items to copy. Choose **Select specific content** instead of copying everything. Since you can import content repeatedly, it pays to be conservative.

Please make sure to review all copied material.

- [Unpublish or restrict files](#) that should not be visible to students.
- Ensure that all assignments and quizzes are published or unpublished, as you prefer.
- Revise assignments, quizzes and calendar events to ensure they reflect the new [due/availability](#) dates.
 - You may set new dates by checking **Adjust events and due dates** when importing content. (You can also define day substitutions, like moving all Tuesday items to Wednesdays.) Canvas extrapolates these new dates, but you should carefully review dates for accuracy.
- Check carefully to ensure that all copied [group assignments](#) are linked to existing [group sets](#) in **People**. During a course site import, all group Assignments will be assigned to a single group set called Project Groups.
- Do not attempt to copy the link to [Study.Net](#) materials; each course pack is unique and specific to the course for which it is created.

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Additional Resources

- [Requesting a Canvas site for a Wharton course](#)
- [Canvas Help for Faculty and Staff](#)
- [Copying Videos](#)

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Questions?

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