Getting around in Canvas

This article provides faculty and staff an overview of how to access and work within Penn Canvas. Students should see Canvas Access and Course Sites.

Before You Start

Before you start, you'll need:

- A working PennKey and password
- Access to the Internet

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Getting to Canvas

Log in to Canvas at: https://canvas.upenn.edu with your PennKey and password. PennKey Help website if you do not have a Pennkey, or if you need help logging in.

Canvas Dashboard

- Once you've logged in, you'll see your Dashboard, which contains one "card" for each of your current course sites, along with To Do, Coming Up, and Recent Feedback in the right sidebar.
- The count shown next to the megaphone icon on a course tile are the announcements you haven't yet read. Click the megaphone to go directly to course announcements.

Navigating a Canvas Course Site

Here is an example of a course site home page:

Help using Canvas

- For general questions, visit the Canvas Guides or Ask the Canvas Community.
- The Help link in Penn Canvas's Global Navigation Menu launches a popup with links to these resources. Our website and contact information will also be listed as Wharton Courseware Support.
Questions?

Email: courseware@wharton.upenn.edu