

# All about grading

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The article describes basic Canvas grading capabilities. There are **advanced features** that may also be of interest.

## Before You Start

You will need a Canvas site containing **graded assignments**.

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## General Information

There are many features you can use in grading student work.

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## Using the Gradebook

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The **Gradebook** lets you **enter** and **post** assignment scores for your students, and allows you to...

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## Using SpeedGrader

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**SpeedGrader** is focused on grading and feedback on submissions, allowing you to...

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## Downloading Assignments

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You can download submitted work individually or in a single batch.

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## Hiding/Revealing Grades

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Canvas sites are configured to hide all grades unless they are revealed, or *posted*. (This was formerly known as *muting*.)

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## Exporting and Importing

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You can export and import to the gradebook.

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## Setting a Late Policy

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You can now apply automatic grading rules to missing and late submissions.

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## Arranging, Sorting, and Filtering

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You can arrange, sort, and filter your gradebook in a number of ways.

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## Grading Offline

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You can grade submissions offline and then upload the results to Canvas.

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At Wharton, the Canvas Gradebook is where assignment scores can be entered; however, final course grades are submitted through **Instruction Center** Grade Submission.

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## Questions?

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