Reserving Group Study Rooms (GSRs)
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The Group Study Room reservation service is available to full-time Wharton students. Any member of your study group who is a full-time Wharton student should be able to make the reservation for the group. Full-time Wharton students can reserve up to 90 minutes at a time in a GSR. You can use your mobile device or your laptop to reserve the resource.

About the Group Study Rooms (GSRs):

- Please see the following article on proper usage of the GSRs: Group Study Rooms Policy.
- You can connect your laptop to a GSR monitor using the monitor cables, or connect wirelessly, depending on which GSR you are using.
- **USB ports**: All GSR computers have USB ports for you to plug in a flash drive.
  - **All-in-One computers**: look on the left side of the computer, about 5 inches from the bottom.
  - **Desktop Computers**: these are stored in the cabinets along the wall. Open the cabinet and plug in the USB drive.
- If you have issues with the GSR, please see our troubleshooting article: Troubleshooting GSRs.

Students from another college at Penn who are taking a Wharton class are not able to reserve GSRs in Huntsman Hall. However, GSRs, as well as multi-media rooms, café study booths, and seminar rooms can be reserved at Van Pelt Library with a PennKey.

Using a Computer to Reserve GSRs

Reserving GSRs from MyWharton

1. Log into MyWharton https://mywharton.wharton.upenn.edu/s/ with your PennKey and password.
2. Choose the My Links and then Book GSR. This will take you to the GSR Reservation Application (see instructions below).

![My Wharton Group Study Rooms](image)

Using Spaces and the GSR Reservation Application

1. Navigate to the Wharton Spaces application. The default view for the application is a list of all your upcoming...
To reserve a Group Study Room, click on Create Reservation.

2. Once on the Create Reservation page, find the GROUP STUDY ROOM (GSR) towards the middle-left of screen. Choose the building you would like to reserve a room in. Depending on permissions, you may only see one or two buildings in which you are allowed to reserve a room. Please find more information on rules for reservations here.

3. The default view for the application is a list of all available rooms for the current day. To reserve a room, click the blue Reserve button. To switch buildings and/or date and time, use the drop down inputs shown below.
4. (Optional) After clicking reserve, double-check the information is correct and invite friends. Inviting friends will send a calendar invite to the invitees after clicking Book Now.

5. Click Book Now.

Optional Grid View: If you prefer the previous grid view over the list view, simply click the Browse All button on the home page. Any available room will show with a + (plus) sign and a green background. Clicking on an available room will load the Book Now page as shown above. Booked rooms will show with a circle with a slash and a grey background.
Using a Mobile Device to Reserve GSRs

The new GSR booking application is designed to be mobile-friendly. To book rooms on a mobile device using a mobile browser, navigate to https://apps.wharton.upenn.edu/gsr and follow the same instructions as above. For quick access, you can add an icon to your phone’s home screen:

- **For iOS users**: navigate to the app using Safari and tap the Share button at the bottom of the page (the square with the arrow pointing up). Then tap Add to Home Screen.
- **For Android users**: launch Chrome for Android and open the application. Tap the menu button and tap Add to home screen. You’ll be able to enter a name for the shortcut and then Chrome will add it to your home screen.

Questions or Additional Issues?

Contact: Wharton Computing Student Support

Email: support@wharton.upenn.edu