

For up-to-date information on available technology resources during the Coronavirus pandemic, see our [Computing Availability During COVID-19](#) article.

## Reserving Group Study Rooms (GSRs)

Last Modified on 09/20/2021 11:51 am EDT

The Group Study Room reservation service is available to full time Wharton students. Any member of your study group who is a full-time Wharton student should be able to make the reservation for the group. Full-time Wharton students can reserve **up to 90 minutes at a time** in a GSR. You can use your mobile device or your laptop to reserve the resource.

### About the Group Study Rooms (GSRs):

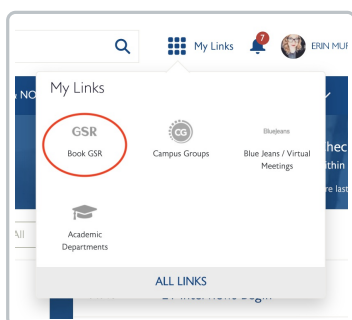
- Please see the following article on proper usage of the GSRs: [Group Study Rooms Policy](#).
- You can connect your laptop to a GSR monitor **using the monitor cables**, or **connect wirelessly**, depending on which GSR you are using.
- **USB ports:** All GSR computers have USB ports for you to plug in a flash drive.
  - **All-in-One computers:** look on the left side of the computer, about 5 inches from the bottom.
  - **Desktop Computers:** these are stored in the cabinets along the wall. Open the cabinet and plug in the USB drive.
- If you have issues with the GSR, please see our troubleshooting article: [Troubleshooting GSRs](#).

Students from another college at Penn who are taking a Wharton class are not able to reserve GSRs in Huntsman Hall. However, GSRs, as well as multi-media rooms, café study booths, and seminar rooms can be reserved at Van Pelt Library with a PennKey.

## Using a Computer to Reserve GSRs

### Reserving GSRs from MyWharton

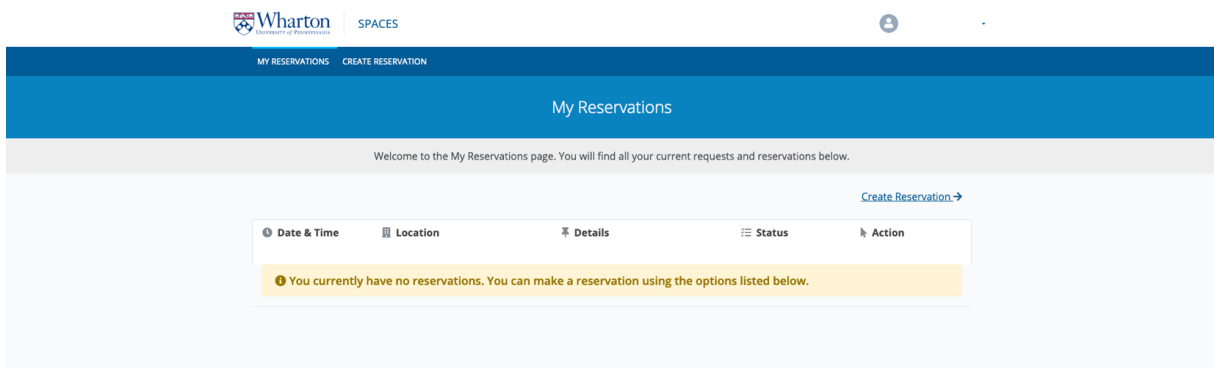
1. Log into MyWharton <https://mywharton.wharton.upenn.edu/s/> with your PennKey and password.
2. Choose the **My Links** and then **Book GSR**. This will take you to the **GSR Reservation Application** (see instructions below).



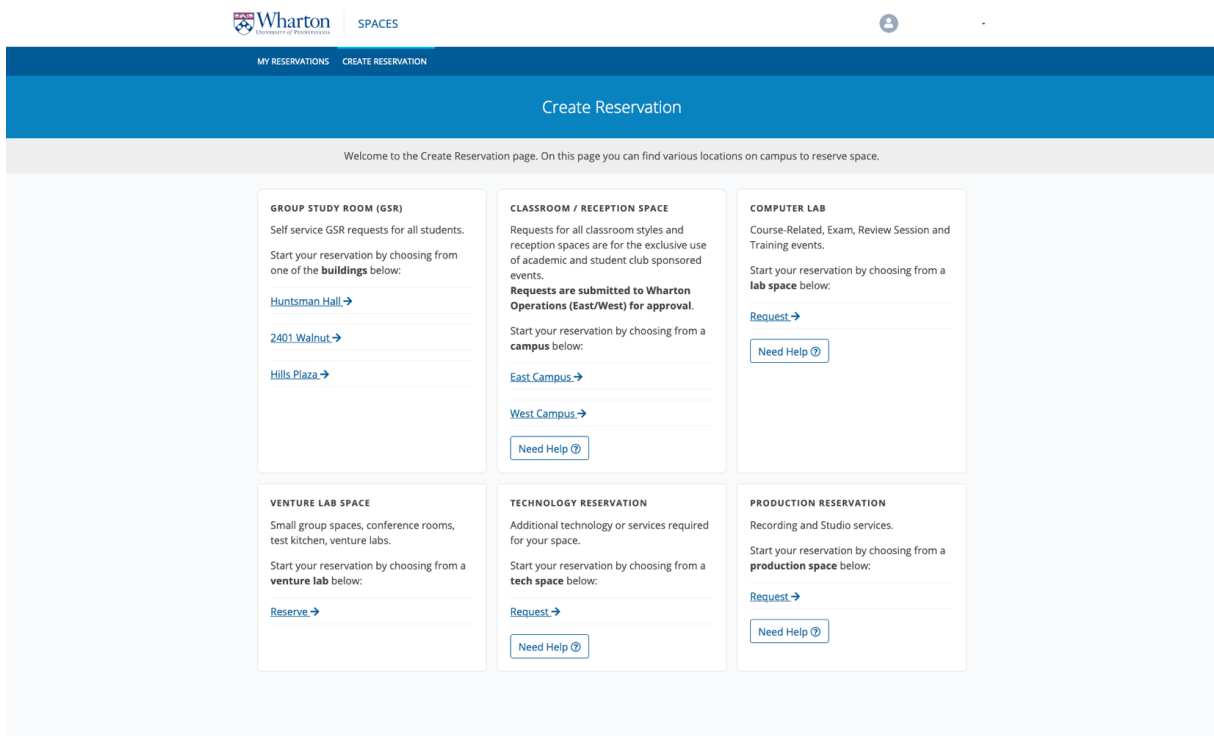
### Using Spaces and the GSR Reservation Application

1. Navigate to the **Wharton Spaces** application. The default view for the application is a list of all your upcoming

reservations across all sources including Group Study Rooms. To reserve a Group Study Room, click on **Create Reservation**.



2. Once on the Create Reservation page, find the GROUP STUDY ROOM (GSR) towards the middle-left of screen. Choose the building you would like to reserve a room in. Depending on permissions, you may only see one or two buildings in which you are allowed to reserve a room. Please find more information on rules for reservations [here](#).



3. The default view for the application is a list of all available rooms for the current day. To reserve a room, click the blue Reserve button. To switch buildings and/or date and time, use the drop down inputs shown below.

MY RESERVATIONS CREATE RESERVATION RESOURCES

Huntsman Hall 09/15/2021 10:30 AM 30 Minutes Grid View List View

Current Filters: 30 minute slots from 10:30 AM.

Available Time Slot	Location of Room	Reserve
10:30 AM to 11:00 AM	JMHH247	Reserve
10:30 AM to 11:00 AM	JMHH266	Reserve
10:30 AM to 11:00 AM	JMHH267	Reserve
10:30 AM to 11:00 AM	JMHH342	Reserve
10:30 AM to 11:00 AM	JMHH357	Reserve
10:30 AM to 11:00 AM	JMHH358	Reserve
10:30 AM to 11:00 AM	JMHH361	Reserve
10:30 AM to 11:00 AM	JMHH368	Reserve
10:30 AM to 11:00 AM	JMHHF46	Reserve
10:30 AM to 11:00 AM	JMHHF51	Reserve
10:30 AM to 11:00 AM	JMHHF52	Reserve
10:30 AM to 11:00 AM	JMHHF61	Reserve
10:30 AM to 11:00 AM	JMHHF62	Reserve
10:30 AM to 11:00 AM	JMHHF66	Reserve
10:30 AM to 11:00 AM	JMHHF67	Reserve

4. (Optional) After clicking reserve, double-check the information is correct and invite friends. Inviting friends will send a calendar invite to the invitees after clicking Book Now.

Wharton University of Pennsylvania SPACES

MY RESERVATIONS CREATE RESERVATION RESOURCES

**Reservation Form**

You have selected to reserve a room on:

- o September 15, 2021
- o at 10:30 AM to 11:00 AM (30 minutes)
- o in JMHH 247

You can also choose to invite others to the meeting as well.

INVITE OTHERS (OPTIONAL)

[Book Now](#)

Have Questions? Need Support?  
FAQ Page

5. Click **Book Now**.

**Optional Grid View:** If you prefer the previous grid view over the list view, simply click the **Browse All** button on the home page. Any available room will show with a + (plus) sign and a green background. Clicking on an available room will load the Book Now page as shown above. Booked rooms will show with a circle with a slash and a grey background.

MY RESERVATIONS CREATE RESERVATION RESOURCES -														
Huntsman Hall 09/15/2021 <span>Grid View</span> <span>List View</span>														
9/15	JMH 241	JMH 242	JMH 243	JMH 246	JMH 247	JMH 248	JMH 251	JMH 252	JMH 256	JMH 257	JMH 258	JMH 261	JMH 262	JMH 266
10:30 AM	⊘	⊘	⊘	⊘	+	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	+
11:00 AM	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘
11:30 AM	⊘	+	⊘	⊘	⊘	+	+	⊘	+	⊘	⊘	+	+	⊘
12:00 PM	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘
12:30 PM	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘	⊘

## Using a Mobile Device to Reserve GSRs

The new GSR booking application is designed to be mobile-friendly. To book rooms on a mobile device using a mobile browser, navigate to <https://apps.wharton.upenn.edu/gsr> and follow the same instructions as above. For quick access, you can add an icon to your phone's home screen:

- **For iOS users:** navigate to the app using Safari and tap the Share button at the bottom of the page (the square with the arrow pointing up). Then tap Add to Home Screen.
- **For Android users:** launch Chrome for Android and open the application. Tap the menu button and tap Add to home screen. You'll be able to enter a name for the shortcut and then Chrome will add it to your home screen.

## Questions or Additional Issues?

Contact: [Wharton Computing Student Support](#)

Email: [support@wharton.upenn.edu](mailto:support@wharton.upenn.edu)